

Mr and Mrs Jacob Smith  
London

London, Tuesday June the 5<sup>th</sup>

Dear Madam, Dear Sir,

I have heard a lot of good things from your hotel and now that we are coming to Tahiti, I would like to know if you have availability.

My wife and I would be coming on December the 10<sup>th</sup>, for two nights. We would like to have a deluxe room with a lagoon view and breakfast.

Could you tell me if you have availability and also give me a quote for my dates?

Thank you for your time.

Best regards,

J. Smith