

**HOUSEKEEPING PROCEDURES****CLEANING A BATHROOM**

<b>PHASE</b>	<b>TECHNICAL DETAILS</b>	<b>CRITICAL POINTS</b>
Separating the dirty from the clean Eliminating and disposing of the trash	<ul style="list-style-type: none"> <li>• Distinguish between clean and dirty linens</li> <li>• Separate the clean linens</li> <li>• Take out the trash</li> </ul>	<ul style="list-style-type: none"> <li>• Wear gloves to avoid contamination</li> <li>• Excessive fatigue</li> <li>• Inefficiency</li> <li>• Contaminating clean items</li> </ul>
Cleaning process	<ul style="list-style-type: none"> <li>• Spray cleaning products on the sink, bathtub, shower, bathroom counter, the toilet and wall tiles</li> <li>• Wipe down all surfaces</li> <li>• Dry off with a cleaning towel</li> <li>• Replace towels and welcome products such as soap, shampoo, hair conditioner.../...</li> <li>• Make sure that all products are displayed in compliance with hotel standards</li> <li>• Make sure the logos aren't hidden and the number of products corresponds to the number of guests staying in the room</li> <li>• Mop the floor with the appropriate products</li> </ul>	<ul style="list-style-type: none"> <li>• Wear gloves as the use of certain products may be dangerous</li> <li>• Make sure you leave cleaning products for the right amount of time (too little will not disinfect, too long may damage the surfaces)</li> <li>• Mixing the products can be dangerous</li> <li>• Don't use the guests towel for wiping down or drying the counter top</li> <li>• Make sure you clean thoroughly so that no stains or hair remain and pay special attention to the drain</li> </ul>